

Email Rules

Outlook Desktop Application for Windows

Manage email messages by using rules

<https://support.office.com/en-ie/article/manage-email-messages-by-using-rules-c24f5dea-9465-4df4-ad17-a50704d66c59>

Outlook on the Web

Organize your inbox with Archive, Sweep, and other tools in Outlook on the web

<https://support.office.com/en-us/article/organize-your-inbox-with-archive-sweep-and-other-tools-in-outlook-on-the-web-49b26f63-6399-4b4a-a580-14b9b1efe96d>