

Self-Service Administrative Portal

The Self-Service Administrative Portal can be found at <https://selfservice.mobap.edu>. It is a portal that provides utilities and tools for administrators to complete various tasks associated with their job.



Send an email to helpdesk@mobap.edu to request new tools, improvements to existing tools, or report problems.

Academic Success Center

- [Academic Success Center Check-In](#)

Admissions

- [Admissions Inquiry Import Tool](#)
- [Application Management](#)
- [EBB Feed Builder Help Guide](#)
- [Hubspot Data Export](#)

Campus Labs

- [Course Evaluation Org Chart Builder](#)
- [Faculty Course Evaluation Data Pull](#)
- [Faculty Credentialing](#)

Development

Faith and Service

Financial Services

- [Change Bookstore Voucher Parameters](#)
- [Financial Services - Refund Batch Split Tool](#)
- [Financial Services - Run Statements Tool](#)
- [TMS Enrollment File](#)
- [TMS Payment File](#)

Fitness Center

- [Fitness Center Check-In](#)
- [Fitness Center Check-In System](#)

Records

- [Code View](#)
- [Program/Course Assignments](#)

Residence Life

- [Dorm Student Lookup Tool](#)

Special Access

- [Employee Info Search](#)

General

- [Academic Dishonesty Log](#)
- [Fitness Registration](#)
- [Registering Device MAC Addresses](#)
- [Room Calendar](#)
- [Task List](#)

- [Password Reset Portal Overview](#)