

Call Forwarding on Yealink SIP Phones

Specific menu options may vary on different phones, but should be similar.

1. Select the **Menu** soft key underneath the display. If a notification of missed call or voicemail is displayed instead of the main menu, view or exit the notice to restore the main menu.
2. Select **Features** using the down arrow and the center button to select.
3. Select **Call Forwarding**.
4. Select the preferred forwarding mode: **Always**, **Busy**, or **No Answer**.
5. Use the right arrow to enable or disable forwarding
6. Use the down arrow and select button or the number pad to select **Forward To**
7. Enter the extension number or external number to forward to. External numbers must be prefaced with '9' (without the quotes).
8. Select **Save** to enable forwarding.